

# RREGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
2	04/09/18	Open	Action	03/29/18

Subject: Approving a Reimbursement Agreement with Sacramento Steps Forward for the Operation of the Winter Sanctuary Service.

## ISSUE

Whether or not to approve a reimbursement agreement with Sacramento Steps Forward for the Operation of the Winter Sanctuary Service.

## RECOMMENDED ACTION

Adopt Resolution No 18-04-\_\_\_\_\_, Approving a Reimbursement Agreement with Sacramento Steps Forward for the Operation of Winter Sanctuary Service.

## FISCAL IMPACT

Sacramento Steps Forward will reimburse SacRT at the direct hourly rate of \$109.93 per hour for all services provided for a total estimated cost of \$146,312.43 for FY 2018.

## DISCUSSION

This action would approve a reimbursement agreement between the Sacramento Regional Transit District (SacRT) and Sacramento Steps Forward for the reimbursement of the direct cost for bus service provided by SacRT supporting Sacramento County's Winter Sanctuary program. The Winter Sanctuary program provides overnight shelter and other support services to approximately 100 homeless people for 131 nights during the inclement weather period in Sacramento. This is the second year that SacRT has provided this service.

This service operated from November 2, 2017 through April 1, 2018. The service operated using two buses picking up program participants at two intake locations each afternoon and transporting them to participating churches in the region and then picking them up from the church the next morning and transporting them back to the intake centers. The reimbursement covers the entire service which totaled 132 days, 1,330.96 hours for a total estimated cost of \$146,312.43.

The Federal Transit Administration (FTA) has specific regulations limiting a grant recipient's ability to operate charter service. The charter regulations do allow an exception for service provided to a Qualified Human Services Organization as defined within the FTA's Charter Regulations. Sacramento Steps Forward meets the FTA's definition of a Qualified Human Services Organization for this purpose.

Staff recommends approval of this agreement.

Approved:

Presented:

Final 04/02/18

General Manager/CEO

Deputy General Manager/Chief Operating Officer

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RESOLUTION NO. 18-04-\_\_\_\_\_

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

April 9, 2018

**APPROVING A REIMBURSEMENT AGREEMENT WITH SACRAMENTO STEPS FORWARD FOR THE OPERATION OF WINTER SANCTUARY SERVICE**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Agreement between Sacramento Regional Transit District, therein referred to as "SacRT," and Sacramento Steps Forward, therein referred to as "Contractor," whereby SacRT operated bus service in support of the Winter Sanctuary Program and is hereby reimbursed for this service at a rate of \$109.96 per hour, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to sign said Agreement.

\_\_\_\_\_  
PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary